

**MARLBOROUGH TOWN COUNCIL
PLANNING COMMITTEE**

Minutes of a **Meeting** of the **Planning Committee** which was held on **Tuesday 29 May 2018** in the **Council Chamber, Town Hall, Marlborough** at 7pm

PRESENT	Councillor S. Price Councillor L. Farrell Councillor B. Castle Councillor Mrs P. Dow Councillor A. Ross Councillor A. Kirk Wilson Councillor N. Barrett-Morton Councillor M. Hall Councillor P. Cairns Councillor M. Cooper Councillor H. Forbes	Chairman Town Mayor (<i>ex officio</i>)
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ALSO PRESENT	Mrs S. Parker Mrs D. Whitehall Councillor S. Dobson Mr T. Millett Plus 1 member of the public	Town Clerk Administrator Wiltshire Councillor – Marlborough East Marlborough.News
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PUBLIC QUESTION TIME

Cllr. Dobson asked whether it would be helpful to Members to know that he had recently met with Wiltshire Council's Highways Officer concerning agenda item 8 (Written Motion concerning a proposed mini roundabout), who considered that the idea was feasible.

46/18 APOLOGIES
Apologies for absence were received from Cllrs. Fogg, Loosmore, Northeast, Wilson and Heath.

47/18 DECLARATIONS OF INTEREST
The Town Mayor – agenda items 6(c), 7(a) and 7(b) – planning/tree work applications for Marlborough College – pecuniary interest.

48/18 CHAIRMAN'S ANNOUNCEMENTS
Cllr. Price thanked Members for electing her Vice Chair of this Committee.

Councillors would want to be aware that discussions were taking place with Wiltshire Council officers about the possible acquisition of land at Kelham Gardens for parking. Work around a planning pre-application was moving forward as well as a valuation of the land. Once more information was known, including an idea of costs and more on any planning issues, the matter would be brought back to Full Town Council.

Cllr. Castle gave a verbal update on his recent visit to Canning Place, named after a previous master at Marlborough College.

49/18 MINUTES
RESOLVED: that the minutes of the meeting held Monday 30 April 2018 were approved as a true record and signed by the Chairman

50/18

PLANNING DECISION NOTICES

Members noted the Planning Decision Notices that had been issued by Wiltshire Council.

51/18

PLANNING APPLICATIONS

a. **18/03654/FUL** – Extension to the side and rear of semi-detached house at 47 Barrow Close, Marlborough for Mr James O’Shaughnessy

RESOLVED: that Marlborough Town Council has no objection to this application
A member of the public left the meeting

b. **18/03739/FUL** – Second storey timber framed extension over existing footprint of flat roof extension at 2 St Margarets Cottages, George Lane, Marlborough for Miss Amy Watts
RESOLVED: that Marlborough Town Council has no objection to this application

The Town Mayor left the room for the following item

c. **18/03756/LBC** – Internal alterations to Listed Building including removing modern stud partitioning, new acoustic screen, new doors at Marlborough College, Bath Road, Marlborough for Mr Kurt Hudson

RESOLVED: that Marlborough Town Council has no objection to this application

d. **18/03794/OUT** – Detached family home with detached garage (Outline application relating to layout, access, appearance, scale and landscaping) at Kingfisher House, Bath Road, Marlborough for Mr Dominic Gregory

RESOLVED: that Marlborough Town Council objects to this application on the grounds of an unsatisfactory flood risk as advised by the Environment Agency and the danger of vehicular access to the A4

e. **18/03843/FUL** – Proposed roof space conversion with dormer on side elevation at 88 London Road, Marlborough for Mr S Thorpe

RESOLVED: that Marlborough Town Council has no objection to this application

f. **18/04109/FUL** – Single storey side extension at 91 London Road, Marlborough for Mrs Zoe Chappelle

RESOLVED: that Marlborough Town Council has no objection to this application

The Town Mayor left the room for the next two items

52/18

WORK TO TREES

a. **18/04225/TCA** – T2 – Birch – Fell. T3 – Oak – Remove branch. T4 – Cotoneaster – Fell. T5 – Buckthorn – Fell. T6 – Horse Chestnut – Crown raise to 4 metres. T7 – Chinese Privet – Remove 2 limbs & part of 2-3 other limbs at Wickham House, High Street, Marlborough for Ms Eleanor Kerrigan

RESOLVED: that Marlborough Town Council has no objection to this application

b. **18/04235/TPO** – T1 – Beech tree – Thin by 20% at Ivy House, 43 High Street, Marlborough for Ms Eleanor Kerrigan

RESOLVED: that Marlborough Town Council has no objection to this application

c. **18/04351/TCA** – T1 – Pittosporum – Fell at Silbury House, 10 The Green, Marlborough for Mr Arthur Vernon

RESOLVED: that Marlborough Town Council has no objection to this application

53/18

WRITTEN MOTION

In accordance with Standing Orders para. 10, **Councillor Harry Forbes** had submitted the following written motion (seconded by **Councillor Alexander Kirk Wilson**):

i) That this council notes the call from Wiltshire Unitary Councillor for Marlborough East,

Councillor Stewart Dobson, for the placement of a mini-roundabout at the top of Herd Street where it meets Kingsbury Street and the Acres, and the considerable public support shown for this scheme by the people of the town through social media

ii) That this council supports the principle of a mini-roundabout at the top of Herd Street, on the grounds of safety, traffic calming and public sentiment

iii) That this council will work with Cllr. Dobson through the Community Area Transport Group (CATG) to lobby for the introduction of this roundabout

iv) Also that this is one of many potential improvements to the traffic conditions within the town, and that this council supports the publication of a town-wide traffic plan, after due investigation and consultation

Discussion points included:

- This proposal had first been discussed six months ago and was now eligible for reconsideration
- Recent posts on social media had generated significant public support
- The proposal had also been raised by respondents to the Town Council's recent consultation on 20mph restrictions
- Whether a mini roundabout would help with traffic calming/reducing speeds both coming into town and along Herd Street
- The difficulties encountered by motorists trying to pull out of North View Place onto this busy stretch of road
- Whether the current road layout presented a safety risk
- Whether a painted, or a raised, roundabout was being proposed, and whether the former would have any effect on reducing traffic speed
- Requests for clarity about whether one or two roundabouts were being proposed. The location was clarified as a single mini roundabout at the junction of North View Place and Port Hill, not the junction of Herd Street, Port Hill and The Common. An amendment was proposed to clarify this
- Whether the proposal presented an opportunity to proceed with a wider traffic management study and plan for Marlborough
- Whether a comprehensive traffic plan was feasible given its estimated cost of £35-£40K
- Whether the Town Council could fund a comprehensive traffic management study (the current CATG budget was £5,000 and expenditure from it had already been committed)
- The **Town Clerk** noted that other towns had undertaken similar studies and it would be sensible to find out how they had funded them

During a suspension of Standing Orders, **Cllr. Dobson** answered some of the questions raised, including clarifying the location and referring to overwhelming support for the scheme on social media. He explained that to fund the work, there was potential availability of a Wiltshire Council budget allocated for substantial highways schemes, meaning the cost would not be assigned to the Community Area Transport Group (CATG) budget. The Town Council would be expected to make a contribution, estimated at approximately 25%. Costs had not yet been determined.

RESOLVED: (i) That this council notes the call from Wiltshire Unitary Councillor for Marlborough East, **Councillor Stewart Dobson**, for the placement of a mini-roundabout at the entrance to The Acres and the considerable public support shown for this scheme by the people of the town through social media

RESOLVED: (ii) That this council supports the principle of a mini-roundabout at the entrance to The Acres on the grounds of safety, traffic calming and public sentiment

RESOLVED: (iii) That this council will work with Cllr. Dobson through the Community Area Transport Group (CATG) to lobby for the introduction of this roundabout

RESOLVED: (iv) That this is one of many potential improvements to the traffic conditions within the town and that this council supports, in principle, the publication of a town-wide traffic plan after due investigation and consultation

54/18

COMMUNITY AREA TRANSPORT GROUP (CATG)

Members noted the Town Clerk's report and considered a number of recommendations for the Town Councils representative to CATG, Cllr Hall, to raise at the next meeting on 21 June 2018.

20mph restrictions

RESOLVED: to recommend, following feedback from the public consultation on proposals for 20mph restrictions, that a 20mph speed limit be implemented throughout the full qualifying areas of Marlborough, with the addition of 20mph carriageway roundels on St Martins and Kingsbury Street and also to request that the possibility of a 20mph restriction for George Lane be re-considered

Cllr. Dow briefly left the meeting

Access to part of the High Street north of St Peter's Church

Members acknowledged problems of vehicle access for local residents, particularly those living in St Peters Place, due to illegally parked cars blocking the narrow entrance and discussed options for addressing this

RESOLVED: (ii) to raise concerns at CATG on behalf of residents about access to part of the High Street north of St Peter's Church

Mini-roundabout at junction of Herd Street/Port Hill/North View Place/The Common

See **53/18** above

55/18

PUBLIC FOOTPATHS

Members noted the Town Council's responsibilities for the monitoring of public footpaths and considered a recommendation about remedial work to one of them. A number of written reports had been submitted by Members on the current condition of their allocated footpaths, and others gave verbal updates with the remainder agreeing to report back at a future meeting. Issues were noted as follows:

Councillor	Path	Issues/Comments
Cllr Cairns	1 (A4 Manton Weir to Barton Copse)	Becoming overgrown, but in reasonable condition
Cllr Cooper	36 (Granham Hill to Pantawick)	A few low hanging branches; quite overgrown
	41 (Clatford/Manton Road to boundary to Manton Drove)	One of the steps was broken in one section
Cllr Ross	28 (George Lane to Cherry Orchard)	The section known as Van Diemens was in an unsatisfactory state
Cllr Castle	33 (Pewsey Road via Treacle Bolly to Manton Lane)	Very well maintained by Marlborough College
	39 (from Path 40 via Manton Mill to A4)	Improved over previous years but, there is an overhanging

	40 (A4 milestone to Clatford/Manton Road boundary)	fence panel as well as low-lying branch blocking the line of the route forcing a small diversion Little sign of regular use; overgrown willow tree causing partial obstruction; waterlogged in places
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A request about remedial works to Footpath 5 due to its poor condition during winter months was also considered. Members considered there was no real need to make any changes to this rural footpath.

RESOLVED: that the Town Clerk would respond to the request in writing.

56/18

PROPOSED DIVERSION OF FOOTPATH 30

Members noted a report by the Town Clerk and considered an application to divert footpath no. 30 (part) at Salisbury Road, Marlborough and noted a short written report from Cllr Castle. Comments included:

- There was no reasons for the diversion given in the documentation received
- Whether the diversion would be detrimental to a long-standing wildlife corridor
- The footpath was already in place when the developers acquired the land, and it was questioned why the developers had not laid out their plans to avoid disrupting it
- There had been several previous reports of ecological damage on the site and it was felt this diversion would be further detrimental to the environment

RESOLVED: that the Town Clerk would write to Wiltshire Council to convey the Town Council's comments about this diversion

57/18

TRO – CONSULTATION ON PROPOSED PARKING REVIEW, VARIOUS TOWNS, WILTSHIRE

Members noted the Town Council's corporate response written by the Town Clerk to Wiltshire Council's proposals for Traffic Orders 2 and 3 and Amendment 8 affecting Marlborough.

58/18

ALLOCATION OF FREE PARKING SPACES

Members noted a report by the Town Clerk and considered a recommendation about the balance of the allocation of free parking spaces for 2018.

RESOLVED: that in addition to the allocation of free spaces for South West in Bloom Judging Day (2 spaces) and the Mop Fair Friday mornings (230), the balance remaining to the end of October (960 spaces) is allocated to free parking in the High Street from 10am on eight consecutive Fridays during September and October, and that this is promoted widely

Cllr. Dobson left the meeting

59/18

TEMPORARY ROAD CLOSURES (SECTION 14(1) OF THE ROAD TRAFFIC REGULATION ACT 1984)

Members noted that Wiltshire Council had issued Orders to:

- a) Close Coldharbour Lane (part) temporarily to all traffic between 4 and 6 June 2018 to allow works by Thames Water (TTRO 5334)
- b) Close Granham Close temporarily to all traffic on 18 June 2018 for two days to allow highway resurfacing work (TTRO 5367)

60/18

WILTSHIRE COUNCIL HOUSING SITE ALLOCATIONS PLAN

Members noted a briefing note issued by Wiltshire Council providing an update on the development of the Draft Wiltshire Housing Site Allocations Plan. They noted the proposed changes to the settlement boundary for spatial planning purpose, and recognised the difference between this and the parish boundary (for purposes of governance). Manton was excluded from the former as it was defined as a village as opposed to an urban environment. This consultation would also be considered by the Marlborough Area Neighbourhood Plan Steering Group.

RESOLVED: to respond with the comment that the Town Council notes the changes to the Plan and that the Settlement Boundary can be changed through the Neighbourhood Planning process

Mr Millett left the meeting

61/18

CHANGES TO PLANNING LEGISLATION – PERMISSION IN PRINCIPLE

Members noted an update on the introduction of a new method of obtaining planning permission from local authorities to build new houses. The proposed 'Permission in Principle' application had a shorter timescale than current Planning Permission routes and Members noted that this may require Extraordinary Planning Committee Meetings to be called in order that the Town Council could consider and comment on future proposals under this new scheme.

62/18

NEIGHBOURHOOD PLANNING

Cllr. Hall gave a verbal update on progress. New consultants had been identified to undertake the call for sites, and the Steering Group was due to meeting on Thursday, 31 May.

The meeting closed at 8.45pm

Signed: Date:
Chairman