

**MARLBOROUGH TOWN COUNCIL
FULL TOWN COUNCIL**

Minutes of a **Meeting** of the **Full Town Council** which was held on **Monday, 25th June 2018** in the **Council Chamber, Town Hall, Marlborough** at 7pm

PRESENT	Councillor L. Farrell Councillor B. Castle Councillor A. Ross Councillor G. Loosmore Councillor N. Barrett-Morton Councillor M. Hall Councillor M. Cooper Councillor H. Forbes Councillor E Northeast Councillor S. Price Councillor A. Wilson Councillor D. Heath	Town Mayor
ALSO PRESENT	Mrs S. Parker Mrs S Fry Rev. Dr J. Blokland Councillor James Sheppard Councillor S. Dobson Mr N Goodwin Plus 6 members of the public	Town Clerk Office Manager Mayor's Chaplain Vice Chairman WC Wiltshire Councillor, Marlborough East Marlborough News

The meeting was preceded by a presentation from Gary Sharp, Chairman and Mark Thomas, Treasurer/Secretary of Marlborough Rugby Football Club

Rev. Dr Blokland opened the meeting with prayers

PUBLIC QUESTION TIME

Ruth Bordiss – will the Town Council support the residents of Stoneking Court and Salisbury Road in relation to the tree works that have been carried out at the Bridge Garage site.

The Mayor - replied that the Town Council had formerly requested that the Enforcement Team at Wiltshire Council investigate a possible breach of planning conditions relating to Application 17/00937/TCA for tree works in a conservation area. (Minute No. 541/17 refers.)

The Town Clerk – confirmed that this action highlighted that the Town Council shared residents' concerns about the actions taken and the issue would be added to the next Planning Committee agenda.

5 members of the public left the meeting

CRIME AND DISORDER

Inspector Martin sent his apologies.

The Mayor – stated that she was disappointed with the lack of police presence in Marlborough and felt that this has led to an increase in anti-social behaviour.

The Town Clerk – informed Members that there would be an increase in police patrols at Priory Gardens. Members felt that it would be a good idea to invite Angus Macpherson, the Police and Crime Commissioner, to a Full Council meeting to discuss local policing issues.

QUESTIONS TO AND FROM WILTSHIRE COUNCILLORS

Cllr Castle – reported that the abandoned vehicle in Kennet Place had been served with a notice and should be removed by the end of the week.

Cllr Dobson – reported that he has helped to secure the site for the Rotary Christmas Tree for this year only. It would be in one of the disabled bays in the High Street, but an alternative would need to be found for future years.

The Town Clerk on behalf of Cllr Fogg – reported that he would like consideration to be given to CCTV coverage for Kingsbury Street due to incidents in this area. This would be added to the agenda for the next Full Council meeting.

Cllr Dobson – enquired if there had been any progress on the purchase of Speed Indicator Devices (SIDs) for the town.

The Town Clerk – replied that she was in discussion with the local Highways Engineer on this.

85/18

APOLOGIES

Apologies for absence were received from Cllrs. N Fogg, Mrs P Dow, A Kirk Wilson and P Cairns

86/18

DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION

Cllr L Farrell – agenda item 20 – Marlborough Business Awards – pecuniary interest

Cllr A Wilson – agenda item 20 – Marlborough Business Awards – pecuniary interest

87/18

MAYOR'S ANNOUNCEMENTS

The Mayor thanked all those Cllrs and staff who came along to the Civic Service on 24th June. It had been good to see so many attending especially fellow Mayors from Swindon and right across Wiltshire. Her particular thanks went to Marlborough St Mary's and Preshute Schools and St Johns and the College who had put so much effort into the event.

The Mayor reported that she had a very enjoyable visit to Savernake Care Home at the weekend, had attended the Civil War Re-enactment event at Newbury and had spent that morning with Gurkha soldiers' wives at Tidworth, preparing banners as part of the Devizes Women's Vote Centenary Celebrations

88/18

MINUTES

RESOLVED: that the Minutes of the meeting held on the 21st May 2018 were approved as a true record and signed by the Mayor subject to the following amendment – Minute No. 21/18 to read Finance and Policy rather than Finance and Property

89/18

TOWN CLERK'S REPORT

Members noted the Town Clerk's report.

90/18

MEMBERSHIP OF COMMITTEES

Members were asked for nominations to fill vacancies on committees with 1 vacancy on the Property Committee and 1 vacancy on the Amenities & Open Spaces Committee.

RESOLVED: that Councillor E Northeast be elected to sit on the Amenities & Open Spaces Committee

The vacancy remaining on the Property Committee be taken to the next Full Council meeting.

91/18

ELECTORAL REVIEW OF WILTSHIRE COUNCIL

Members were asked to consider feedback to the current consultation on an Electoral

Review of Wiltshire Council as commissioned by the Local Government Boundary Commission for England.

RESOLVED: to send the following initial feedback to Wiltshire Council –

- That any boundary change continues to reflect the population of the district and Marlborough area and does not seek to combine it with communities that have no close relationship
- That the people of the distinct town of Marlborough are not disenfranchised in any way
- That any boundary changes do not result in a reduction of the Marlborough Town Council precept
- That there is no merger with another Area Board.

92/18

ASSET REGISTER

Members noted an amendment to the register of insured land and assets

93/18

REVIEW OF EFFECTIVENESS OF THE SYSTEM OF INTERNAL CONTROL

Members noted the Effectiveness of the System of Internal Control and thanked the Town Clerk for her work on this document

94/18

INTERNAL AUDIT REPORT 2017/18

Members noted the final Internal Audit Report for 2017/18 and thanked staff, in particular, Finance Officer, Mrs Sue Fry, for her work towards this.

95/18

ANNUAL GOVERNANCE STATEMENT 2017/18

Members were asked to approve the Annual Governance Statement at Section 1 of Annual Governance and Accountability Return (AGAR) for signature by the Town Mayor/Chairman of the Council and the Town Clerk/Responsible Finance Officer

RESOLVED: that the Annual Governance Statement be approved and signed

96/18

ANNUAL ACCOUNTING STATEMENTS 2017/18

Members were asked to consider and approve the Annual Accounting Statements at Section 2 of the Annual Governance and Accountability Return (AGAR) ahead of signature by the Town Mayor/Chairman of the Council. The Town Clerk/RFO had, as required, already signed the Statement.

RESOLVED: that the Annual Accounting Statements of the Annual Governance and Accountability Return (AGAR) be approved and signed.

97/18

EAR MARKED RESERVES

As recommended by the Finance and Policy Committee at its meeting of 19th March 2018 (Min.618/17), Members were asked to consider and approve Ear Marked Reserves for 2018/2019

RESOLVED: that Members agree Ear Marked Reserves as below –

Town Hall Works	£150,000
Open Spaces	£ 14,197
CCTV Project	£ 2,006
Heritage Fund	£ 5,000
Civic Fund	£ 5,000
New Cemetery Provision/Extension	£ 26,000
Neighbourhood Plan	£ 20,152
Youth Council Skatepark	£ 5,000
Toilets/PWL Loan Balance	£ 6,425

CIL Payments (Coopers Meadow)	£ 19,384
Civil War Re-enactment	£ 5,000
Sale of Chantry Lane	£150,389
Bye Election/Referendum	£ 9,000
Additional Office Space	£ 20,000
Devolution of Services	£ 46,000
Events	£ 3,000
MCYC Sports	£ 5,000
Workshop Building	£ 30,000

Total Ear Marked Reserves **£521,553**

98/18 CHRISTMAS LIGHTS SWITCH-ON EVENT

Members noted the minutes of the Christmas Lights Switch-on Event Committee meeting of 5th June 2018

99/18 CHRISTMAS LIGHTS

Members noted the report by the Office Manager and considered expenditure for replacement lights and fittings.

RESOLVED: that the quotation of £5920.50 to replace, refurbish and purchase a curtain harness be accepted.

Members felt that consideration should be given to raising funds for a replacement display next year via local businesses, sponsorship and fund raising.

100/18 REVIEW OF THE CIVIC AWARD SCHEME

Members noted the report by the Town Clerk and details of similar schemes run by other town councils in Wiltshire. Main points of discussion were:

- That the current process should be reviewed
- It should be re-titled the 'Mayor's Awards'
- It should be extended to include individuals and Community Groups

RESOLVED: that a draft policy be submitted to the next Full Town Council meeting to cover the running of the new scheme

101/18 CONSULTATION ON PROPOSED CLOSURE OF EVERLEIGH HOUSEHOLD RECYCLING CENTRE

Members were asked to consider whether to submit a corporate response to a Wiltshire Council consultation about closure of Everleigh Household Recycling Centre

RESOLVED: the Town Council objects to the proposed closure as it would encourage more fly tipping and at the loss of another important county facility

102/18 POSSIBLE TWINNING BETWEEN MARLBOROUGH AND ST DENIS D'ANJOU

Members considered a request about a possible twinning with Saint-Denis-D'Anjou

RESOLVED: that contact is made with the Mayor of St Denis d' Anjou to obtain further information.

A recorded vote was requested

For - Cllrs Farrell, Forbes, Loosmore, Ross, Wilson and Heath

Against - Cllrs Castle, Hall and Northeast

Abstentions - Cllrs Barrett-Morton, Cooper and Price

103/18

GRANTS POLICY

Members were asked to consider adopting the reviewed Grants Policy as recommended by the Finance and Policy Committee as its meeting of 18th June 2018

RESOLVED: that the Grants Policy be adopted

The Mayor, Cllr L. Farrell and Cllr A. Wilson left the room for the next item

The Deputy Mayor, Cllr M Hall, took the Chair.

104/18

MARLBOROUGH BUSINESS AWARDS

Members considered a request from Marlborough College to endorse a proposal to host The Marlborough Business Awards

RESOLVED: that Marlborough Town Council endorse the proposal by Marlborough College to host The Marlborough Business Awards.

The Mayor, Cllr L. Farrell and Cllr A. Wilson returned to the Chamber.

The Mayor resumed the Chair

105/18

LIAISON WITH OUTSIDE BODIES

Cllr Castle informed members that he had retired from his post as Tree Warden for Wiltshire Council and also from the AONB Council of Partners and that he had nominated Cllr Heath to take up these roles. Cllr Hall proposed a vote of thanks for the work Cllr Castle had undertaken in these positions over a number of years.

106/18

COMMITTEE MINUTES

RESOLVED: that in accordance with para 3.1 of the Scheme of Delegation, the following minutes of Committee meetings were noted **Planning – 9th April, 30th April and 29th May – Amenities and Open Spaces – 12th March - Finance & Policy – 19th March**

107/18

MEMBER'S QUESTION TIME

Cllr Ross asked the following question: – Madam Mayor, do you agree with me that the devolution of services from Wiltshire Council offers this Council an opportunity as well as a challenge? Already we are aware some paths and pavements will never be swept again. Weeds, uncollected rubbish are now all too common all over the town. Can I ask you to place on the agenda of the appropriate committees the devolution of services well in advance of the budget setting round in the autumn?

The Town Clerk confirmed that Wiltshire Council had confirmed a timetable of devolution of services and asset transfers to town councils and that for Marlborough, this was due to start late in 2019.

The Mayor – suggested that devolution of services be added to the next Full Town Council agenda in preparation for budget setting for 2019/2020

108/18

COMMON SEAL

Proposed by **Cllr. Castle** and seconded by **Cllr. Ross** and

RESOLVED: that the Common Seal of Marlborough Town Council be affixed to all documents necessary to give effect to the decisions of the meeting

The meeting closed at 8.35 pm

Signed: Date:

Town Mayor