

**MARLBOROUGH TOWN COUNCIL
FULL TOWN COUNCIL**

Minutes of a **Meeting** of the **Full Town Council** which was held on **Monday, 16th April 2018** in
the **Council Chamber, Town Hall, Marlborough** at 7pm

PRESENT Councillor M. Hall Town Mayor
Councillor B. Castle
Councillor Mrs P. Dow
Councillor A. Ross
Councillor G. Loosmore
Councillor N. Barrett-Morton
Councillor M. Cooper
Councillor H. Forbes
Councillor S. Price
Councillor A. Wilson
Councillor D. Heath

ALSO PRESENT Mrs S. Parker Town Clerk
Mrs D. Whitehall Administrator
Fr. John Blacker Mayor's Chaplain
Inspector C. Martin Wiltshire Police
PC E. Grigor Wiltshire Police
Mr T. Millett Marlborough.News
Plus 1 member of the public

PRAYERS

Fr. Blacker opened the meeting with prayers.

PUBLIC QUESTION TIME

There were no questions.

Fr. Blacker left the meeting

CRIME AND DISORDER

Inspector Chris Martin introduced himself and PC Emily Grigor, Community Co-ordinator. He answered questions about continuity of roles, presence of officers, and potential touch-down points where a number of locations were being considered.

The two officers left the meeting

TO RECEIVE QUESTIONS TO AND FROM WILTSHIRE COUNCILLORS

Both Unitary Councillors had sent their apologies.

649/17

APOLOGIES FOR ABSENCE

Apologies were received from Cllrs. Fogg, Kirk Wilson, Farrell, Cairns and Northeast.

650/17

DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION

There were no declarations.

651/17

MAYOR'S ANNOUNCEMENTS

The Mayor thanked those Councillors and others who turned out for the Great British Spring Clean on 16th and 17th March. It was important for Councillors to see the litter problem first hand.

Congratulations were passed to the Lions Club and **Cllr. Wilson** who undertook a Beating the Bounds walk on 8th April. This was a successful trial and all looked forward to it happening in 2019. This hadn't been undertaken for many years and the Town Council was grateful to Marlborough & District Lions for resurrecting it.

A reminder was given to everyone about the Annual Town Meeting on Monday, 23rd April in the Assembly Room. The format would involve a summary of what had been achieved in the last year, an update from 4MI, a chance for the electorate to ask questions and then an open discussion about the proposals for a 20mph limit for parts of the town.

An Extraordinary Full Town Council meeting was scheduled on Monday, 30th April to consider the outcome of the 20mph consultation and feedback from the Annual Town Meeting so the Town Council could formulate a response for Wiltshire Council and CATG.

652/17

MINUTES

RESOLVED: that the minutes of the meeting held Monday, 5th March 2018 were approved as a true record and signed by the Town Mayor

653/17

TOWN CLERK'S REPORT

Members noted the Town Clerk's report.

654/17

COMMUNITY ASSET TRANSFER REQUEST

Members noted the Town Clerk's report and considered making a request for a Community Asset Transfer (CAT) of Wiltshire Council-owned land at Kelham Gardens:

- Wiltshire Council was to consider removing restrictions on the disposal of a small strip of land at Kelham Gardens, to be discussed at a Cabinet Meeting on 24th April 2018
- This could present an opportunity to request that the land be transferred to the Town Council in order to provide parking for residents to help alleviate the shortage of parking spaces (as evidenced in the Car Parking Survey Report of September 2017 produced as part of the work for the Marlborough Area Neighbourhood Plan)
- An outline plan indicated up to 30 parking spaces could be created
- Residential permits could be offered for designated spaces at up to £1,000 per annum (an equivalent permit for a designated parking space at The Green car park currently cost in excess of £1,200 per annum and had a waiting list)

- Whether the significant costs involved in setting up a public car park with its associated maintenance and pay & display machines would be financially viable
- Whether the land fell outside the scope of Wiltshire Council's Service Delegation and Asset Transfer Policy (November 2017)
- Whether the acquisition would contribute to long-held aspirations to create a riverside walk to link the town centre with Stonebridge Meadow
- Whether it would be financially viable to pursue acquiring the land if a CAT were not possible, for example if it were offered for sale at public auction

RESOLVED: (i) that a formal request for a Community Asset Transfer be made as soon as possible

RESOLVED: (ii) to nominate the Town Mayor (with Cllr. Loosmore as a deputy) to attend the Cabinet Meeting on 24th April 2018

RESOLVED: (iii) to delegate to the Town Clerk to pursue pre-application discussions with Wiltshire Council officers

655/17

A WILTSHIRE FORUM FOR TOWN MAYORS AND CHAIRMEN

Members noted a report by the Town Clerk and a verbal update from the Town Mayor about a new meeting for Mayors and Council Chairmen representing Wiltshire market towns, allowing discussion of topics of common interest. This was the first time the meeting had been held, and it was proposed to hold them regularly in future and the next meeting would be 15th May 2018.

RESOLVED: that the Town Mayor (or Deputy Mayor when the Town Mayor is unavailable) attend future meetings of the Wiltshire Market Towns Forum for Town Mayors and Council Chairmen

656/17

RISK ASSESSMENT

RESOLVED: that the Risk Assessment recommended by the Finance & Policy Committee was approved

657/17

WW1 COMMEMORATIONS

Members noted the minutes of the most recent meeting of the Civic Working Party and considered recommendations about this year's WW1 Commemorations which would differ from the usual annual arrangements:

- Members noted that 2018 would be a special year marking the centenary of World War 1 which may require more resources than in previous years
- Friday 9th November: wreath laying at 7th Wiltshire Regiment War Memorial and laying poppies on Commonwealth War Graves
- Saturday 10th November: Town Hall event (details to be confirmed)
- Sunday 11th November: Remembrance Parade
- Sunday 11th November: lighting a beacon on the Common (with the Rotary Club) as part of a wider national event – *Battle's Over – A National Tribute*
- Whether to approach the organisers of other commemorative events in the town to work together to create a 'Marlborough' commemoration program

Cllr. Ross answered questions and received suggestions from Members on lessons learned from last year's event.

RESOLVED: (i) that the recommended changes to Armistice Day and Remembrance Parade should go ahead

RESOLVED: (ii) to invite other organisations to attend a Civic Working Party meeting to coordinate events into a whole town commemoration

RESOLVED: (iii) that a meeting of the Civic Working Party be held soon, particularly to discuss the details for the Town Hall event on Saturday 10th November

658/17

LIAISON WITH OUTSIDE BODIES

Marlborough & District Lions

Cllr. Wilson – the recent Boundary Walk had been set up on a fairly small scale as a trial to test the feasibility and organisational arrangements. Around 20 members of the public had attended and it had been very successful and was now planned to be an annual event.

North Wessex Downs Area of Outstanding Natural Beauty

Cllr. Castle – in his capacity as a representative of local parishes (rather than the Town Council) at this body, Cllr. Castle was in discussions with **Cllr. Heath** about handing over the role subject to formal appointment by the NWD AONB.

659/17

COMMITTEE MINUTES

In accordance with para. 3.1 of the Scheme of Delegation, Members noted the approved minutes of the following Committee meetings: **Planning – 19th February and 19th March 2018, Amenities & Open Spaces – 29th January 2018, Finance & Policy – 4th December 2018 and Property – 15th January 2018.**

660/17

MEMBER'S QUESTION TIME

No questions had been submitted.

661/17

COMMON SEAL

Proposed by **Cllr. Castle** and seconded by **Cllr. Dow** and

RESOLVED: to authorise the fixing of the Common Seal of Marlborough Town Council to all documents necessary to give effect to the decisions of the meeting

662/17

EXCLUSION OF PRESS AND PUBLIC

RESOLVED: that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted

663/17

CONFIDENTIAL MINUTES

RESOLVED: that the confidential minutes (563/17 and 564/17) of the Full Town Council meeting held on Monday 5th March 2018 were approved as a true record and signed by the Town Mayor

664/17

INSURANCE RENEWAL

All quotes for the renewal of the Town Council's insurance were considered.

RESOLVED: to renew the Town Council's insurance with Zurich Municipal under a 3 year Long Term Agreement.

The meeting closed at 8.55pm

Signed: Date:
Town Mayor