

Marlborough Town Council

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COUNCIL OFFICES
5 HIGH STREET
MARLBOROUGH
WILTSHIRE
SN8 1AA

4th July 2018

To: Councillors serving on the Property Committee – Cllrs. N Barrett-Morton (Chairman), G. Loosmore (Vice Chair), N. Fogg, M. Hall, D Heath, S. Price, A. Wilson and plus the Town Mayor

Dear Councillor,

You are summoned to attend the next meeting of the **Property Committee**, which will be held on **Monday, 9th July 2018** in the **Council Chamber, Town Hall, Marlborough** following a Planning Committee meeting and will not, therefore, begin before 7.30pm.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Shelley Parker'.

Mrs S.A. Parker, PSLCC
Town Clerk

Public Question Time - In accordance with Standing Order 3 (f), members of the public may ask questions of the Property Committee. The time allocated for this should not exceed 10 minutes and be limited to 1 question per person unless directed otherwise by the Chairman. A full response may not be possible without further research and the Chairman may direct that a written or oral response be given.

A G E N D A

- 1. Apologies for Absence**
- 2. Declarations of Interest**
To receive any declarations of interest or requests for dispensations
- 3. Chairman's Announcements**
- 4. Minutes**
To approve and sign the minutes of the meeting held on Monday, 9th April 2018 as a correct record
- 5. Town Clerk's Report**
To note the contents of the Town Clerk's report

- 6. Working Parties**
To consider if any Working Parties are to be commissioned for 2018/19 and, if so, to appoint Members to them and agree Terms of Reference. In 2017/18 these were the Town Hall Basement Working Party and the George Lane Toilets Working Party.
- 7. Report on Town Council Properties**
To note the contents of a report by the Office Manager about Town Council owned properties
- 8. Town Hall**
To note the Town Clerk's update report about progress and to consider recommendations about minor works on the Town Hall Basement project.
- 9. George Lane Toilets Project – Phase 2**
To note a report by the Town Clerk and to consider amended drawings for a possible extension and how the project should be taken forward
- 10. Marlborough Community & Youth Centre**
To note a report by the Town Clerk and consider a recommendation from the Amenities and Open Spaces Committee about the installation of a Drinking Fountain with an integral Water Bottle Filler for the Recreation Ground and also to consider a proposal about the erection of a flagpole at the site
- 11. Workshop**
To consider a recommendation from the Amenities & Open Spaces Committee about alternatives for the current workshop arrangements at the Recreation Ground at Salisbury Road
- 12. Office Accommodation**
To note the Town Clerk's report about additional office accommodation at the Council Offices at 5 High Street and consider a recommendation about minor works