

# Marlborough Town Council

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COUNCIL OFFICES  
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MARLBOROUGH  
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SN8 1AA

26<sup>th</sup> September 2018

(To: Councillors serving on the Amenities & Open Spaces Committee - Cllrs. Cooper (Chairman), Forbes (Vice-Chair), Cairns, Castle, Hall, Heath, Northeast and Ross plus the Town Mayor

Dear Councillor

You are summoned to attend the next meeting of the **Amenities and Open Spaces Committee**, which will be held on **Monday, 1<sup>st</sup> October 2018** in the **Council Chamber, Town Hall, Marlborough** **immediately following a Planning Committee meeting and not before 7.30pm.**

Yours faithfully

A handwritten signature in black ink, appearing to read 'S A Parker'.

Mrs S A Parker, PSLCC  
Town Clerk

**Ahead of the meeting there will be a short presentation from Manton residents about the need for an improved play area at Jubilee Field. This will cover project proposals and the background work already undertaken.**

**Public Question Time** - In accordance with Standing Order 3 (f), members of the public may ask questions of the Amenities & Open Spaces Committee. The time allocated for this should not exceed 10 minutes and be limited to 1 question per person unless directed otherwise by the Chairman. A full response may not be possible without further research and the Chairman may direct that a written or oral response be given.

## A G E N D A

- 1. Apologies for Absence**
- 2. Declarations of Interest**  
To receive any declarations of interest or requests for dispensations
- 3. Chairman's Announcements**
- 4. Minutes**  
To approve and sign the minutes of the meeting held on 2<sup>nd</sup> July 2018 as a correct record
- 5. Town Clerk's Report**  
To note the contents of the Town Clerk's report
- 6. Grounds Manager's Report**  
To note a report by the Grounds Manager and consider any recommendations

**7. Jubilee Field Manton**

To note a report by the Town Clerk and consider a request from residents and parents about refurbishment of the play area at Jubilee Field, Manton

**8. Cooper's Meadow Play Area**

To note a short update report from the Town Clerk about the refurbishment of the play area and consider involvement in an opening event and also to consider the design of a refurbished interpretation board

**9. The Common**

To note a report by the Town Clerk and consider:

- i) a request from the Gardening Association about daffodils along the Swindon Bank
- ii) a site for the brazier for the Lighting of a Beacon to commemorate the end of WW1
- iii) a potential site for an informal car park.

**10. Stonebridge Meadow**

To note the minutes of the most recent meeting of the Stonebridge Meadow Management Committee and any feedback from its Town Council representatives

**11. Cemeteries**

- i) To note any Grants of Exclusive Rights of Burial issued
- ii) To note any memorials and inscriptions approved
- iii) To consider the positioning of Commonwealth War Grave signage on the cemetery gates

**12. Allotment Association**

To note the minutes of the most recent meeting of the Allotment Association and consider a recommendation to purchase software for allotment management

**13. Additional Planters**

To note a report by the Grounds Manager and consider the purchase of additional planters for the town

**14. New Bin Requirement**

To note a report by the Town Clerk and consider replacing the existing bin at the junction of George Lane and Salisbury Road

**15. Marlborough in Bloom (MiB)**

To note a verbal update about MiB from Cllr Forbes and the Grounds Manager

**16. Exclusion of Press and Public**

**RECOMMENDED:** That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following item of business as publicity would be prejudicial to the public interest because of the confidential or commercial nature of the business to be transacted

**17. Town Council-owned land**

To note a report by the Town Clerk and consider a recommendation about Town Council-owned land