

**MARLBOROUGH TOWN COUNCIL
FULL TOWN COUNCIL**

Minutes of a **Meeting** of the **Full Town Council** which was held on **Monday, 5 November 2018** in the
Council Chamber, Town Hall, Marlborough at 7pm

PRESENT:	Councillor L. Farrell Councillor B. Castle Councillor Mrs P. Dow Councillor N. Fogg Councillor A. Kirk Wilson Councillor N. Barrett-Morton Councillor M. Hall Councillor M. Cooper Councillor H. Forbes Councillor E. Northeast Councillor S. Price Councillor A. Wilson Councillor D. Heath	Town Mayor
ALSO PRESENT	Mrs S. Parker Mrs D. Whitehall Councillor S. Dobson Rev. Dr J. Blokland Sgt P. Foster Mr N. Goodwin Ms J. Corbett Plus 1 member of the public	Town Clerk Administrator Wiltshire Councillor – Marlborough East Mayor's Chaplain Wiltshire Police Marlborough.News Gazette & Herald

The meeting was preceded at 6.30pm by a presentation from Louisa Davidson about the Citizens Climate Lobby.

PRAYERS

Rev. Dr. Blokland opened the meeting with prayers.

PUBLIC QUESTION TIME

Cllr. Dobson – asked Members whether, when next considering how to spend Community Infrastructure Levy (CIL) payments, they would consider contributing to the repair of pavements in Marlborough. He was aware this responsibility and cost fell to Wiltshire Council but, given the austerity measures the Unitary Council faced asked that a local contribution might be considered.

CRIME AND DISORDER

Sgt. Foster provided a general update and answered questions. Matters arising included:

- The expected move from Marlborough Police Station to the Corner House building in George Lane car park brought no anticipated change to the current level of counter service available to members of the public
- Concerns about the impact on crime, or the perception of crime, generally due to national pressures around 'on the ground' policing, and steps being taken by **Sgt. Foster** to make best use of officers to build familiarity with the local community and cover local 'hot spots'
- Regular patrols in Priory Gardens and Coopers Meadow had found littering and one occasion where a sign had been damaged but there had been no issues of anti-social

or criminal behaviour at levels to cause concern. No-one had been moved on or arrested – regular patrolling was an important part of prevention of anti-social and/or criminal behaviour

- That police could and would act on CCTV evidence
- A recent rise in beauty spot thefts
- A spate of theft of lead from churches in the area.

QUESTIONS TO AND FROM WILTSHIRE COUNCILLORS

Cllr. Fogg referred to **Cllr. Dobson's** question during Public Question Time and endorsed the appeal about the poor condition of some pavements.

Cllr. Fogg thanked The Mayor and Town Councillors for their support for the successful 'War and the Pity of War' event (a tribute to Wilfred Owen) which had taken place on 4 November in the Town Hall which was part of the series of WW1 commemorations being held by the Council. Feedback from attendees and presenters had been positive and appreciative. **Cllr. Fogg** reminded Members of his request that they consider a blue plaque to commemorate the birthplace of Walter Lawrence (the Roebuck Inn) which might be appropriate given that his name was not included the final list of street names at the new Salisbury Road development.

Cllr. Dobson referred to agenda item 7 (George Lane Toilets Phase 2) and asked Members to consider the inclusion of urinals.

334/18

APOLOGIES

Apologies for absence were received from Cllrs. Ross, Loosmore and Cairns.

335/18

DECLARATIONS OF INTEREST

There were no declarations.

336/18

MAYOR'S ANNOUNCEMENTS

The Mayor thanked everyone who went along to the opening of the new play area at Coopers Meadow on 2 November. Her particular thanks went to Cllr Cooper and members of the Amenities & Open Spaces Committee who had put so much work into this successful project.

The Mayor had recently attended two awards ceremonies. The Pride of Wiltshire Awards had been a very moving occasion. The Mayor had also been very proud to receive an award on behalf of the Town Council at Community First's awards event in Devizes. The Town Council had won a trophy for the best community project in Wiltshire for all the work the community and its council had done towards taking on the Community and Youth Centre.

Members had received individual invitations to an event at Marlborough College on 8 November. Those Members who had not yet replied were asked to do so as soon as possible. The Marlborough in Bloom Annual General Meeting (also being held on the same date) would be attended by Cllr Harry Forbes.

Following the Town Council's letter to Wiltshire Council about its proposals for Special Schools in north Wiltshire and the importance of the retention of Rowdeford School, Cllr Mayes (Cabinet Member) had invited a representative from the Town Council to attend the Cabinet meeting of 27 November. The Town Mayor was hoping to attend.

The coming weekend was an important one with events planned for 10 and 11 November to commemorate WW1. (Roll of Honour Event and Beacon Lighting). These were in addition to wreath laying at the 7th Wilts War Memorial, poppy laying on Commonwealth War Graves at the cemeteries (Friday, 9 November) and the Remembrance Parade

(Sunday, 11 November). All Members who had not yet confirmed their attendance at the Beacon Ceremony were asked to confirm this to the Town Clerk as soon as possible.

The Mayor expressed her disappointment at the news that the NHS dental contract based at the George Lane surgery was not to be renewed and wondered whether the Town Council should support any local campaign to ensure continued NHS dental provision in the town.

Rev. Dr. Blokland left the meeting

337/18

MINUTES

RESOLVED: that the minutes of the Extraordinary Town Council meeting held Monday 22 October 2018 were approved as a true record and signed by the Town Mayor

338/18

TOWN CLERK'S REPORT

Members noted the contents of the Town Clerk's Report.

339/18

CCTV

Members considered whether to install CCTV in Priory Gardens and, if so, how this should be funded. Discussion points included:

- Whether mobile cameras would be more effective than a static version
- That the installation of CCTV at Marlborough Community & Youth Centre had been an effective deterrent to anti-social and criminal behaviour
- That the presence of CCTV cameras could be reassuring for the more vulnerable members of the community
- Whether there was enough evidence to justify the need to install CCTV in Priory Gardens
- An estimate of costs for camera installation had been received (just under £5,000) but, permission to use an electricity supply from a nearby WC owned lamppost had not yet been received nor the estimated ongoing costs of that power supply
- Whether to proceed as a priority using a budget virement and the balance remaining in an ear marked reserve or if expenditure on the cameras should be included as part of the precept setting round for 2019/20
- Whether to defer a decision until complete costs were known.

During a suspension of standing orders, Sgt Foster answered Members' questions about CCTV at the proposed site.

Cllr. Forbes proposed that the cameras should be purchased as soon as possible from ear marked reserves and other budgets to help restore law and order. **Cllr. Barrett-Morton** seconded the proposal. There were 3 votes for with 9 against therefore the motion was not carried.

RESOLVED: to refer consideration of the CCTV cameras in Priory Gardens to the Finance & Policy Committee with a report, full costings and relevant permissions from Wiltshire Council.

340/18

GEORGE LANE TOILETS – PHASE 2

Members considered options as a way forward for Phase 2 of the project to refurbish and extend George Lane toilet block which included:

- i) An extension to the building to provide additional community facilities and a Tourist Information Point as well as refurbishment of the existing spare room. Architects drawings and initial costings had been obtained by the Property Committee.
- ii) Refurbishment of the existing back room only, adding windows and replacing the roof.

For both of these options the Town Council's Project Manager had been asked to revise plans with the aim of reducing costs. These new revisions would be presented at the next Full Council meeting.

Another important element of the proposals was whether the Public Works Loan (£90,190) taken on for the refurbishment of the toilets should be repaid using part of the balance of the proceeds of sale from the Chantry Lane toilet block which, under a legal agreement, could only be used towards this project. The annual repayment was £9,850. Early repayment of the loan would involve premium and accrued interest payments. The balance remaining would still be sufficient for refurbishment work, the installation of CCTV and a defibrillator.

RESOLVED: to repay the Public Works Loan early using part of the balance from the sale of the Chantry Lane Toilet Block

341/18

WW1 COMMEMORATIONS

Members noted a report about various events planned to commemorate the centenary of the end of WW1, together with Working Party recommendations.

Roll of Honour Event – Saturday, 10 November

Cllr. Forbes explained the format of the evening and encouraged Members to purchase tickets and promote the event. Members considered two recommendations from the working party and

RESOLVED: (i) that a commemorative programme be produced as a souvenir for attendees and this be charged to the Events budget (estimated at circa £150)

RESOLVED: (ii) that the proceeds from the event should be donated to the Royal British Legion.

Cllr. Fogg congratulated Cllr. Forbes and the Working Party on their efforts to bring this event together. The **Town Mayor** hoped that members of the press present at the meeting might help spread the word about the event.

Battle's Over Beacon Ceremony

Members were delighted to hear that Redrow had generously offered to contribute £1,500 towards the total cost of the beacon and

RESOLVED: (iii) that Redrow's contribution towards the cost of the beacon should be acknowledged via a press release

RESOLVED: (iv) that the costs of a banner (circa. £67) should be met from the Events budget

342/18

CHRISTMAS LIGHTS SWITCH-ON 2018

Members noted an update report from the Office Manager about the Christmas Lights Switch-on event taking place on Friday, 30 November 2018. This included a breakdown of expenditure and projected income (from the market.)

RESOLVED: that the expenditure for the event was agreed

343/18

TOURISM

Members noted the minutes of the most recent Tourism Working Party meeting and considered a number of recommendations. Cllr Hall outlined the main discussion points of the meeting and reiterated the importance of the Great West Way initiative.

RESOLVED: (i) to complete work already started to erect a blue Tourist Information sign at 5 High Street

RESOLVED: (ii) that a review of directional signage should be undertaken in Marlborough

RESOLVED: (iii) that work is re-started towards acquiring Coach Friendly Status

RESOLVED: (iv) that the interpretation board outside the Jubilee Centre in the High Street be cleaned/refurbished

344/18

MARLBOROUGH CHRISTMAS LUNCH

Members considered a request for the use of the Town Hall for a community Christmas Lunch.

RESOLVED: to provide free use of the Town Hall on 25 December for a Community Christmas Lunch

345/18

CHRISTMAS AND NEW YEAR OPENING HOURS

Members considered a report by the Assistant Town Clerk about opening hours and staff holidays over the Christmas and New Year period.

RESOLVED: that the Town Council office will be closed from the afternoon of Friday 21 December, that Monday 24 December is a privilege holiday for all staff and that the office re-opens on Wednesday, 2 January 2019

346/18

THE LANSDOWNE MONUMENT

Members considered whether to give support to a campaign by CHAMPS (Cherhill's Historic Monument Protectors) towards restoration of the Lansdowne Monument.

RESOLVED: that Marlborough Town Council supports the CHAMPS campaign for the restoration of the Lansdowne Monument

347/18

WILTSHIRE ASSOCIATE OF LOCAL COUNCILS (WALC)

Members considered a consultation being undertaken by WALC about whether to increase subscriptions in order to be able to offer an HR service. It was noted that the Town Council already has a long term agreement with Employment and Health & Safety Advisers (Ellis Whittam) and therefore would not benefit from this provision, although Members recognised that smaller parishes might do.

RESOLVED: that Marlborough Town Council does not support the proposal to increase WALC subscriptions in order to be able to incorporate the offer of a HR service.

348/18

LIAISON WITH OUTSIDE BODIES

North Wessex Downs Area of Outstanding Natural Beauty

Cllrs. Heath and Castle had attended a recent forum where a proposal had been put forward to request that all councils consider setting aside a 1m wide strip at all open spaces (e.g. Cemeteries) which could be seeded with wild flowers to help insects and wildlife.

Local Youth Network (LYN)

Cllr. Price noted there was currently no Youth Development Worker for the Marlborough Community Area, but reminded Members that grant funding was still available through the LYN group.

Marlborough in Bloom

Cllr. Forbes gave an update on the most recent meeting. A joint Working Party between volunteers and the Town Council had been welcomed and constitutional amendments had been agreed. The Annual General Meeting was taking place on Thursday, 8 November.

349/18

COMMITTEE MINUTES

In accordance with para. 3.1 of the Scheme of Delegation, the approved minutes of the following Committees were noted: **Planning** – 3 and 24 September and 1 October 2018 – **Finance and Policy** – 18 June 2018 – **Amenities and Open Spaces** – 2 July 2018 and **Property** – 9 July 2018.

350/18

MEMBERS' QUESTION TIME

No questions had been received.

351/18

COMMON SEAL

Proposed by Cllr. Castle and seconded by Cllr. Dow and

RESOLVED: that the Common Seal of Marlborough Town Council be affixed to all documents necessary to give effect to the decisions of the meeting

352/18

EXCLUSION OF PRESS AND PUBLIC

RESOLVED: that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential or commercial nature of the business to be transacted

2 members of the press, Sgt. Foster and 1 member of the public left the meeting

353/18

LAND AT KELHAM GARDENS

Members considered a report and recommendations by the Town Clerk about the possible acquisition of land.

RESOLVED: that this item would be covered under a confidential minute.

354/18

TOWN COUNCIL-OWNED LAND

Members received a progress update about a legal issue around Town Council owned land and made suggestions towards the next steps.

RESOLVED: that this item would be covered under a confidential minute.

355/18

CITIZEN OF THE YEAR 2018

Members considered nominations for Citizen of the Year.

RESOLVED: that this item would be covered under a confidential minute.

The meeting closed at 8.45 pm

Signed: Date:
Town Mayor