

Marlborough Town Council

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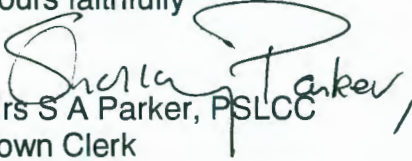
COUNCIL OFFICES
5 HIGH STREET
MARLBOROUGH
WILTSHIRE
SN8 1AA

17th January 2018

Dear Councillor,

I hereby summon you to a meeting of **Marlborough Town Council**, which will be held on **Monday, 22nd January 2018** in the **Council Chamber, Town Hall at 7.00pm.**

Yours faithfully


Mrs S A Parker, PSLCC
Town Clerk

- a) **Prayers**
- b) **Public Question Time** (not to exceed 10 minutes and limited to 1 question per person unless time permits otherwise)
- c) **Crime and Disorder** – a member of the Wiltshire Constabulary will be available to give a report and answer questions from Councillors and members of the public (not to exceed 10 minutes)
- d) **To receive Questions to and from Wiltshire Councillors** (not to exceed 10 minutes)

AGENDA

1. **Apologies for Absence**

To note apologies for the meeting and a report from the Town Clerk and consider a recommendation about a longer term absence from council and committee meetings.

2. **Declarations of Interest and Requests for Dispensations**

- a) To receive any Declaration(s) of Interest under Marlborough Town Council's Code of Conduct issued in accordance with the Localism Act 2011
- b) To consider any dispensation requests received by the Town Clerk

3. **Mayor's Announcements**

4. **Minutes**

To approve and sign as a correct record the minutes of the of the Full Town Council meeting held on Monday, 11th December 2017

5. **Town Clerk's Report**

To note the Town Clerk's report

6. **Planning Application - 17/12042/FUL – Eagle House, 6, The Green**

To consider Planning Application 17/12042/FUL – Extension to existing property and sub-division into two dwellings at Eagle House, 6 The Green, Marlborough. *This application would normally be submitted to the Planning Committee and is only submitted to this meeting as it missed the relevant agenda deadline*

- 7. Town Mayor – 2018/19**
To select the Town Mayor for the forthcoming municipal year (2018/19)
- 8. Deputy Town Mayor – 2018/19**
To select the Deputy Town Mayor for the forthcoming municipal year (2018/19)
- 9. Tourism Working Party**
To note a report by the Town Clerk, the minutes of the inaugural meeting of the Tourism Working Party and consider its recommendations about a Terms of Reference, membership and VisitWiltshire
- 10. Meeting with St John’s Academy, Marlborough**
To note a report by the Town Clerk, the minutes of a recent meeting with student representatives at St John’s and consider actions and requests arising from this
- 11. Civic Awards**
To note a report by the Town Clerk and consider how to take forward current arrangements around civic and community awards
- 12. Annual Town Meeting**
To note a report by the Town Clerk about the Annual Town Meeting on Monday, 23rd April 2018 and consider a format for the meeting
- 13. Town Council Calendar of Meetings**
To consider the proposed Calendar of Meetings for 2018/19
- 14. Wiltshire Association of Local Councils – Buckingham Palace Garden Party**
To note a report by the Town Clerk and consider nominations for a former Town Mayor (in line with set criteria) to attend a Garden Party at Buckingham Palace on 5th June 2018. *The person attending will be drawn from nominations submitted from town and parish councils across Wiltshire*
- 15. Minute Books**
To note the Town Clerk’s report about the Town Council Minute Books from 1973/74 onwards. *Some of these will be on display in the Council Chamber for the meeting.*
- 16. Liaison with Outside Bodies**
Members to offer updates on their representational roles to outside bodies
- 17. Committee Minutes** - In accordance with para 3.1 of the Scheme of Delegation, to note the approved minutes of the following Committee meetings: **Planning – 4th December 2017 – Property – 9th October 2017**. These minutes have been approved by Committee. All have been circulated to Members and are available to download from www.marlborough-tc.gov.uk or from the Town Council offices. Other meetings have taken place but, minutes are not yet approved so remain in draft form
- 18. Member’s Question Time**
Questions to be submitted to the Town Clerk by midday on the day of the meeting and not to exceed 10 minutes.
- 19. To authorise the fixing of the Common Seal of the Marlborough Town Council to all documents necessary to give effect to the decisions of the meeting**