

# Marlborough Town Council



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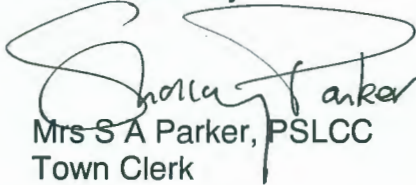
COUNCIL OFFICES  
5 HIGH STREET  
MARLBOROUGH  
WILTSHIRE  
SN8 1AA

5 December 2018

Dear Councillor

I hereby summon you to a meeting of **Marlborough Town Council**, which will be held on **Monday, 10 December 2018** in the **Council Chamber, Town Hall at 7.00pm.**

Yours faithfully



Mrs S A Parker, PSLCC  
Town Clerk

- a) **Prayers**
- b) **Public Question Time** (not to exceed 10 minutes and limited to 1 question per person unless time permits otherwise)
- c) **Crime and Disorder** – a member of the Wiltshire Constabulary will be invited to give a report and answer questions from Councillors and members of the public (not to exceed 10 minutes)
- d) **To receive Questions to and from Wiltshire Councillors** (not to exceed 10 minutes)

## AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest and Requests for Dispensations**
  - a) To receive any Declaration(s) of Interest under Marlborough Town Council's Code of Conduct issued in accordance with the Localism Act 2011.
  - b) To consider any dispensation requests received by the Town Clerk
3. **Mayor's Announcements**
4. **Minutes**

To approve and sign as a correct record the minutes of the Full Town Council meeting held on Monday, 5 November 2018
5. **Town Clerk's Report**

To note the Town Clerk's Report

**6. Citizens Climate Lobby**

Following a presentation to Full Council on 5 November, to consider offering support to the Citizens Climate Lobby UK through a written endorsement of its policy on the Carbon Fee and Dividend

**7. Written Motion**

In accordance with Standing Order 10, Cllr. P Cairns has submitted the following written motion for consideration:

***I propose that this council progresses the subject of a Dark Skies Initiative which was agreed as part of Marlborough Town Council's Action Plan 2017-2021 (listed under Item AS4). I also propose that Full Town Council commissions a Dark Skies Working Party to investigate opportunities such an initiative presents and submits appropriate recommendations to Full Council or the relevant committee.***

**8. Budget/Precept 2019/2020**

To consider a recommendation from the Finance and Policy Committee for budget and precept requirements for 2019/20

**9. CCTV**

To note a report by the Town Clerk and consider the installation of CCTV at Priory Gardens and at the George Lane Toilet Block

**10. George Lane Toilets – Phase 2**

To consider proposals and options for Phase 2 of the refurbishment of the George Lane toilet block

**11. Play Area at Rabley Wood View**

To receive a verbal update from the Town Clerk about notice to terminate the licence for the use of land at Rabley Wood as a children's play area

**12. Time off in Lieu – Draft Policy**

To consider a recommendation from the Finance and Policy Committee to adopt a policy on Time off in Lieu

**13. Campaign to Improve Safety on the A346**

To consider a request for support from Ogbourne St George Parish Council to reduce speed limits along the A346.

**14. Planning Applications**

*Councillors and members of the public should contact the Town Clerk by midday on Monday 10 December if they feel any of the following applications need full discussion at the meeting. Deferred applications will need discussion.*

To consider the following Planning Applications received from Wiltshire Council –

- a. **18/10951/FUL** – Replacement dwelling and garage at 1 Cardigan Road, Marlborough for Mr and Mrs O Kirby-Johnson
- b. **18/10981/FUL** – Alterations to entrance to shop including erection of timber framed loggia and external retail space at T H White Country Store, London Road, Marlborough for Mr David Scott



- c. [18/11173/FUL](#) – Side extension, loft conversion, replacement garage at 14 Hyde Lane, Marlborough for Mr Eric Snell
- d. [18/10674/FUL](#) – Installation of a mobility scooter store disabled facility to house 3 no. mobility scooters at The Priory, High Street, Marlborough for Mr Tom Mapp (*deferred from Planning Committee meeting held 3 December*)

#### **Work to Trees**

- a. [18/11050/TPO](#) – Two Beech trees – fell at Edwards House, College Fields, Marlborough for Ms Eleanor Kerrigan (*deferred from Planning Committee meeting held 3 December*)
- b. [18/11318/TCA](#) – Work to trees in drawings no. MMT.009.06.Rev.9 & MMT.009.11.Rev3 and the 2019 Tree Works Schedule at The Mound, Marlborough College for Mr Andy Barnes

#### **15. Liaison with Outside Bodies**

Members to offer updates on their representational roles to outside bodies

- 16. Committee Minutes** - In accordance with para 3.1 of the Scheme of Delegation, to note the approved minutes of the following Committee meetings: **Planning** – 22 October and 19 November – **Finance & Policy** - 24 September - **Amenities & Open Spaces** – 1 October **Staffing Sub-Committee** - 23 July, 10 October and 19 November. These minutes have been approved by Committee. All have been circulated to Members and are available to download from [www.marlborough-tc.gov.uk](http://www.marlborough-tc.gov.uk) or from the Town Council offices. Other meetings have taken place but, minutes are not yet approved so remain in draft form

#### **17. Member's Question Time**

Questions to be submitted to the Town Clerk by midday on the day of the meeting and not to exceed 10 minutes.

- 18. To authorise the fixing of the Common Seal of the Marlborough Town Council to all documents necessary to give effect to the decisions of the meeting**

#### **19. Exclusion of Press and Public**

**RECOMMENDED:** That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential and commercial nature of the business to be transacted

#### **20. Confidential Minutes**

To approve and sign as a correct record minutes 353/18, 354/18 and 355/18 of the Full Town Council meeting on Monday, 5 November 2018

#### **21. Town Council-owned land**

To consider a response to a request from the Marlborough Area Neighbourhood Plan Steering Group to meet identified land requirements through a call for sites