

Marlborough Town Council



Tel: 01672 512487
Fax No: 01672 512116
VAT No: 195 5986 93
Town Clerk: Shelley Parker, MILCM
www.marlborough-tc.gov.uk
E-mail: enquiries@marlborough-tc.gov.uk


COUNCIL OFFICES
5 HIGH STREET
MARLBOROUGH
WILTSHIRE
SN8 1AA

30th August 2017

Dear Councillor,

I hereby summon you to a meeting of **Marlborough Town Council**, which will be held on Monday, 4th **September 2017** in the **Council Chamber, Town Hall at 7.00pm.**

Yours faithfully,


Mrs S A Parker, MILCM
Town Clerk

- a) **Prayers**
- b) **Public Question Time** (not to exceed 10 minutes and limited to 1 question per person unless time permits otherwise)
- c) **Crime and Disorder** – a member of the Wiltshire Constabulary will be available to give a report and answer questions from Councillors and members of the public (not to exceed 10 minutes)
- d) **To receive Questions to and from Wiltshire Councillors** (not to exceed 10 minutes)

AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest and Requests for Dispensations**
 - a) To receive any Declaration(s) of Interest under Marlborough Town Council's Code of Conduct issued in accordance with the Localism Act 2011
 - b) To consider any dispensation requests received by the Town Clerk
3. **Mayor's Announcements**
4. **Minutes**

To approve and sign as a correct record the minutes of the Extraordinary Full Town Council meeting held on Monday, 31st July 2017
5. **Town Clerk's Report**

To note the Town Clerk's Report
6. **Forward Project Plan: 2017-2021**

To note a report by the Town Clerk and consider a recommendation about a draft Forward Project Plan drawn together at the Councillors Workshop of 31st July 2017
7. **Marlborough Community & Youth Centre**

To note an update report by the Town Clerk and consider a recommendations about taking the project forward

- 8. The Great West Way**
To note a report by the Town Clerk about a recent stakeholder meeting with VisitWiltshire and consider a recommendation about continued support for the project
- 9. Dog Fouling - Poster Campaign**
To consider draft designs for a poster campaign being undertaken in collaboration with a local vets surgery to help alleviate dog fouling in Town Council-owned open spaces
- 10. Town and Parish Clerks Meeting**
To note a report by the Town Clerk and consider a request to hold a Society of Local Council Clerk's branch meeting in the Town Hall in September 2018
- 11. Committee Minutes** - In accordance with para 3.1 of the Scheme of Delegation, to note the approved minutes of the following Committee meetings: **Planning – 17th July and 7th August**. These minutes have been approved by Committee. All have been circulated to Members and are available to download from www.marlborough-tc.gov.uk or from the Town Council offices. Other meetings have taken place but, minutes are not yet approved so remain in draft form
- 12. Liaison with Outside Bodies** - Members to offer updates on their representational roles to outside bodies
- 13. Member's Question Time** - Questions to be submitted to the Town Clerk by midday on the day of the meeting and not to exceed 10 minutes.
- 14. To authorise the fixing of the Common Seal of the Marlborough Town Council to all documents necessary to give effect to the decisions of the meeting**
- 15. Exclusion of Press and Public**
RECOMMENDED: That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted
- 16. Legal Advice relating to Town Council-owned land**
To consider legal advice received about land owned by the Town Council
- 17. Staffing Matters**
To consider a report by the Town Clerk and a recommendation from the Staffing Sub-Committee