

Marlborough Town Council

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COUNCIL OFFICES
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MARLBOROUGH
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SN8 1AA

13th September 2017

Councillors serving on the Finance & Policy Committee - Councillors A. Ross (Chairman), N. Barrett-Morton, P. Cairns, Mrs P. Dow, N. Fogg, A. Kirk Wilson, G. Loosmore (Vice-Chairman), E. Northeast and M. Hall (Town Mayor)

Dear Councillor,

You are summoned to attend a meeting of the **Finance and Policy Committee** to be held on **Monday, 18th September 2017** in the **Council Chamber, Town Hall, Marlborough**, immediately following the meetings of the Planning Committee and Extraordinary Full Town Council and not before 8pm.

S A Parker (Mrs)
Town Clerk, MILCM

Public Question Time - In accordance with Standing Order 3 (f), members of the public may ask questions of the Finance & Policy Committee. The time allocated for this should not exceed 10 minutes and be limited to 1 question per person unless directed otherwise by the Chairman. A full response may not be possible without further research and the Chairman may direct that a written or oral response be given.

AGENDA

- 1. Apologies for absence**
- 2. Declarations of Interest and Requests for Dispensations**
To receive declarations of interest and consider any requests for dispensations
- 3. Chairman's Announcements**
- 4. Minutes**
To approve and sign as a correct record the minutes of the Finance and Policy Committee meeting held on Monday, 12th June 2017
- 5. Town Clerk's Report**
To note the contents of the Town Clerk's report

6. Town Council Grant Scheme

To note a report by the Town Clerk and consider 1 application for grant funding

7. External Audit

To note the External Audit report for 2016/17 and that a Notice of Conclusion of Audit will be posted on the Town Council's website as required (*The Accounts and Audit Regulations 2015, Local Audit and Accountability Act 2014*)

8. Committee Budgets 2017/18

To note the committee income and expenditure reports to end August 2017 (Month 5) together with a list of payments

9. Budgets and Ear Marked Reserves

To note a report by the Town Clerk about Ear Marked Reserves and budget changes and consider a recommendation by the Town Clerk

10. Urgent Expenditure

To note a report by the Town Clerk about urgent expenditure made in accordance with the Scheme of Delegation, para.3.2

11. Investments

To note a report by the Town Clerk and consider changes to investments to ensure that earned interest on surplus funds is maximised

12. VAT Issues

To note a professionally commissioned VAT Partial Exemption calculation, sought on the recommendation of the Internal Auditor

13. Wiltshire Pension Fund

To note an information briefing about changes to retirement benefits

14. General Data Protection Regulation

To note the most recent legal briefing note from the National Association of Local Councils (NALC) about the General Data Protection Regulation (GDPR) which will come into force in May 2018

15. Civic Working Party

To note the date of the next Civic Working Party meeting primarily to discuss arrangements around the Remembrance Parade and Armistice Day