

Marlborough Town Council

Tel: 01672 512487
Fax No: 01672 512116
VAT No: 195 5986 93
Town Clerk: Shelley Parker, PSLCC
www.marlborough-tc.gov.uk
E-mail: enquiries@marlborough-tc.gov.uk



COUNCIL OFFICES
5 HIGH STREET
MARLBOROUGH
WILTSHIRE
SN8 1AA

28 November 2018

Councillors serving on the Finance & Policy Committee - Councillors A. Ross (Chairman), G. Loosmore (Vice-Chairman), N. Barrett-Morton, P. Cairns, N. Fogg, H. Forbes, S. Price, A. Wilson and L. Farrell (Town Mayor)

Dear Councillor,

You are summoned to attend a meeting of the **Finance and Policy Committee** to be held on **Monday, 3 December 2018** in the **Council Chamber, Town Hall, Marlborough**, immediately following the Planning Committee meeting and not before 7.30pm.

S A Parker (Mrs)
Town Clerk, PSLCC

Public Question Time - In accordance with Standing Order 3 (f), members of the public may ask questions of the Finance & Policy Committee. The time allocated for this should not exceed 10 minutes and be limited to 1 question per person unless directed otherwise by the Chairman. A full response may not be possible without further research and the Chairman may direct that a written or oral response be given.

A G E N D A

- 1. Apologies for absence**
- 2. Declarations of Interest and Requests for Dispensations**
To receive declarations of interest and consider any requests for dispensations
- 3. Chairman's Announcements**
- 4. Minutes**
To approve and sign as a correct record the minutes of the Finance and Policy Committee meeting held on Monday, 24 September 2018
- 5. Town Clerk's Report**
To note the contents of the Town Clerk's report

6. Town Council Grant Scheme

To note a report by the Town Clerk and consider 1 application for grant funding

7. Committee Budgets 2018/19

To note committee income and expenditure reports to end September 2018 (Month 6) and a list of payments

8. External Audit

To note the External Audit report for 2017/18 and that a Notice of Conclusion of Audit has been posted on the Town Council's website as required under the Accounts and Audit Regulations 2015

9. Urgent Expenditure

To note a report by the Town Clerk about urgent expenditure made in accordance with the Scheme of Delegation, para. 3.2

10. Budget and Precept Setting 2019/2020

To note a report Town Clerk/RFO and

- i) Consider the draft budget for the Finance & Policy Committee
- ii) Review recommendations and draft budgets for the Property, A&OS, Planning Committees and Staffing Sub-Committee and recommend committee budgets and a precept figure to Full Town Council at its meeting on 10 December 2018

Members are reminded that these budgets are in draft format only and not final figures

11. Consultation on Business Rates for Public Conveniences

To note a report by the Town Clerk and consider a recommendation to support proposals made under the Sustainable Communities Act for legislative changes to grant town and parish council mandatory business rate relief of 100% on public conveniences they own or manage.

12. Time of in Lieu (TOIL) – Draft Policy

To note a report by the Town Clerk and consider a draft policy for recommendation to Full Town Council

13. Civic Working Party

To note a verbal update by the Chairman of the Civic Working Party following commemorative events held during the weekend of 9 – 11 November 2018.