

Marlborough Town Council

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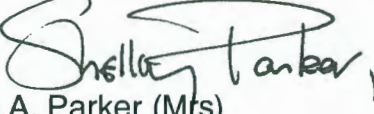
COUNCIL OFFICES
5 HIGH STREET
MARLBOROUGH
WILTSHIRE
SN8 1AA

10th May 2017

Dear Councillor

You are summoned to the **Annual Meeting** of the **Full Town Council** which will be held on **Monday 15th May 2017** in the Court Room, Town Hall, Marlborough at 6.30 pm

Yours faithfully


S.A. Parker (Mrs)
Town Clerk

PRAYERS

AGENDA

- 1. Election of Town Mayor for the Year 2017/2018**
Councillor N Barrett-Morton will propose and Councillor N Fogg will second Councillor M Hall for election as Town Mayor for the ensuing year
- 2. Declaration of Acceptance of Office by the Town Mayor**
- 3. Election of Deputy Town Mayor for the Year 2017/2018**
Councillor A Ross will propose and Councillor G Loosmore will second Councillor Ms L Farrell for election as Deputy Town Mayor for the ensuing year
- 4. Declaration of Acceptance of Office by the Deputy Town Mayor**
- 5. The retiring Town Mayor, the Town Clerk, Beadle, Town Crier and Macebearers will process from the Court Room, followed by the newly elected Town Mayor and Deputy Mayor**
- 6. The newly elected Town Mayor and Deputy Mayor, the Town Clerk, Beadle, Town Crier and Macebearers will process into the Court Room, followed by the retiring Town Mayor**
- 7. The Town Mayor will give thanks for his election**
- 8. The Town Mayor will present his Mayoress with her badge**
- 9. A vote of thanks will be proposed by Councillor N Fogg to the retiring Town Mayor which will be seconded by Councillor A Ross**

10. **The Town Mayor will present to the retiring Town Mayor his Mayor's Badge**
11. **The retiring Town Mayor will present his Mayoress with her Mayoress Badge**
12. **The retiring Town Mayor will give his reply**
13. **Apologies for absence**
14. **Minutes**
To approve and sign as a correct record the Minutes of the meeting of the Full Town Council held on 18th April 2017
15. **To authorise the fixing of the Common Seal of the Marlborough Town Council to all documents necessary to give effect to the decisions of the meeting**

All guests to make their way to the Assembly Room

Following photographs, Councillors to make their way to the Assembly Room