

Marlborough Town Council

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COUNCIL OFFICES
5 HIGH STREET
MARLBOROUGH
WILTSHIRE
SN8 1AA

31 October 2018

Dear Councillor

I hereby summon you to a meeting of **Marlborough Town Council**, which will be held on **Monday, 5 November 2018** in the **Council Chamber, Town Hall at 7.00pm**.

Yours faithfully

Mrs S A Parker, PSLCC
Town Clerk

The meeting will be preceded by a presentation about the Citizens Climate Lobby which will start at 6.30pm

- a) **Prayers**
- b) **Public Question Time** (not to exceed 10 minutes and limited to 1 question per person unless time permits otherwise)
- c) **Crime and Disorder** – a member of the Wiltshire Constabulary will be available to give a report and answer questions from Councillors and members of the public (not to exceed 10 minutes)
- d) **To receive Questions to and from Wiltshire Councillors** (not to exceed 10 minutes)

AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest and Requests for Dispensations**
 - a) To receive any Declaration(s) of Interest under Marlborough Town Council's Code of Conduct issued in accordance with the Localism Act 2011.
 - b) To consider any dispensation requests received by the Town Clerk
3. **Mayor's Announcements**
4. **Minutes**

To approve and sign as a correct record the minutes of the Extraordinary Town Council meeting on Monday, 22 October 2018
5. **Town Clerk's Report**

To note the Town Clerk's Report
6. **CCTV**

To note a report by the Town Clerk and consider the installation of CCTV at Priory Gardens
7. **George Lane Toilets – Phase 2**

To consider a recommendation from the Property Committee about proposals on Phase 2 of the refurbishment of the George Lane Toilet block and consider whether the associated Public Works Loan should be repaid

- 8. WW1 Commemorations**
To note a report on progress with Town Council events being held to commemorate WW1 and consider associated expenditure
- 9. Christmas Lights Switch-on 2018**
To note a report on progress with the Switch-on event and consider expenditure towards stage requirements
- 10. Tourism**
To note the minutes of the most recent Tourism Working Party meeting and consider recommendations about improving the town's tourism offer
- 11. Marlborough Christmas Lunch**
To consider, as in previous years, the free use of the Town Hall on 25 December for the Community Christmas Lunch 2018
- 12. Christmas and New Year Opening Hours**
To note a report by the Town Clerk and consider a recommendation about opening hours and holidays over the Christmas and New Year period
- 13. The Lansdowne Monument**
Following the presentation made to Members on 10 September, to consider a statement supporting the campaign to improve the Lansdowne Monument
- 14. Wiltshire Association of Local Council (WALC)**
To note a report by the Town Clerk about a WALC consultation on an increase in subscription fees
- 15. Liaison with Outside Bodies**
Members to offer updates on their representational roles to outside bodies
- 16. Committee Minutes** - In accordance with para 3.1 of the Scheme of Delegation, to note the approved minutes of the following Committee meetings: **Planning** – 3 and 24 September and 1 October – **Finance & Policy** - 18 June - **Amenities & Open Spaces** - 2 July – **Property** - 9 July. These minutes have been approved by Committee. All have been circulated to Members and are available to download from www.marlborough-tc.gov.uk or from the Town Council offices. Other meetings have taken place but, minutes are not yet approved so remain in draft form
- 17. Member's Question Time**
Questions to be submitted to the Town Clerk by midday on the day of the meeting and not to exceed 10 minutes.
- 18. To authorise the fixing of the Common Seal of the Marlborough Town Council to all documents necessary to give effect to the decisions of the meeting**
- 19. Exclusion of Press and Public**
RECOMMENDED: That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential and commercial nature of the business to be transacted
- 20. Land at Kelham Gardens**
To consider a report and recommendations by the Town Clerk about the possible acquisition of land
- 21. Town Council owned-land**
A progress update about a legal issue around Town Council owned land
- 22. Citizen of the Year 2018**
To consider nominations for Citizen of the Year