

Marlborough Town Council

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COUNCIL OFFICES
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15th November 2017

(To: Councillors serving on the Amenities & Open Spaces Committee - Councillors L. Farrell, (Chairman), B. Castle (Vice Chairman), P. Cairns, M. Cooper, H. Forbes, S. Price, A. Ross, A. Wilson and M. Hall (Town Mayor)

Dear Councillor

You are summoned to attend the next meeting of the **Amenities and Open Spaces Committee**, which will be held on **Monday, 20th November 2017** in the **Council Chamber, Town Hall, Marlborough** **immediately following the Planning Committee and Extra-Ordinary Town Council meetings and not before 7.45pm.**

Yours faithfully


Mrs S A Parker, MILCM
Town Clerk

Public Question Time - In accordance with Standing Order 3 (f), members of the public may ask questions of the Amenities & Open Spaces Committee. The time allocated for this should not exceed 10 minutes and be limited to 1 question per person unless directed otherwise by the Chairman. A full response may not be possible without further research and the Chairman may direct that a written or oral response be given.

AGENDA

- 1. Apologies for Absence**
- 2. Declarations of Interest**
To receive any declarations of interest or requests for dispensations
- 3. Chairman's Announcements**
- 4. Minutes**
To approve and sign the minutes of the meeting held on 30th October 2017 as a correct record
- 5. Town Clerk's Report**
To note the contents of the Town Clerk's report
- 6. Grounds Manager's Report**
To note a report by the Grounds Manager and consider any recommendations
- 7. Cooper's Meadow**
To note a report by the Town Clerk about the proposed play area and consider how to take the project forward

- 8. Stonebridge Meadow Management Committee**
To note the minutes of the Stonebridge Meadow Management Committee meeting of 26th October 2017
- 9. The Common**
To note a report by the Town Clerk and consider a recommendation about request to introduce a Marlborough Parkrun on The Common and a request from Gifford's Circus to plant a Memorial Tree.
- 10. WW1 Commemoration – Tree Planting Project**
To note a report by the Town Clerk and consider a suggested site for the planting of commemorative trees as part of a wider Wiltshire Council project
- 11. Wye Gardens**
To note a follow up report by the Town Clerk and consider a request about a change in maintenance responsibilities
- 12. New storage facility at the Workshop**
To note a report by the Grounds Manager about a temporary building and consider quotes for its installation
- 13. Cemeteries**
 - i) To note any Grants of Exclusive Rights of Burial issued
 - ii) To note any memorials and inscriptions approved
 - iii) Request for Memorial Bench at the Cemetery
 - iv) To consider quotes for work to a Yew hedge at the Victorian Cemetery
- 14. Allotment Association**
To note the Association's most recent minutes, the Town Clerk's report and a recommendation about a meeting to discuss outstanding issues
- 15. Marlborough Golf Club**
To note the Town Clerk's report and an invitation for a tour of the Golf Club to help introduce new Councillors to the facility
- 16. Open Spaces Charges**
To consider fees for the use of open spaces in 2017/18
- 17. A&OS Committee – Budget Setting 2018/19**
To note a follow up report by the Town Clerk and consider committee budgets to recommend to the Finance & Policy Committee for 2018/19